

Request for ISE Support

Please duly complete the form below to request ISE support for your activity. Requests for support MUST be submitted on behalf of an ISE member in good standing. Requests for program development and/or financial support must be submitted at least 3 months in advance of the meeting.

Contact Name *

First Name Last Name

Contact Email *

example@example.com

Phone Number *

Country Code Phone Number

I am submitting on behalf of the following organisation (ISE member in good standing) *

Event Start Date (if available)



Month Day Year

Event End Date (if available)



Month Day Year

What is the main language of the event? *

I have approached other organisations to request support/endorsement

Yes

No

Please list all companies and societies that you have approached to support the meeting and the ones that agreed. (If financial support has been agreed, please provide the amount)

Expected number of participants *

What are the learning objectives of the event? *

What is the target audience of the event? *

What are the topics covered? *

Who are the speakers participating in the event? *

What is the platform you will be using for the event (if the event is held online)? *

How do you expect the event to impact on the field of endocrinology in your country and region? *

What type of support are you requesting from ISE? *

Level 1 - Promotion of the event through ISE communication channels

Level 2 - Support with program development

Level 3 - Infrastructure support: training of speakers, moderation of the online sessions, support with the accreditation of the event

Other

If you apply for Level 2 of support please specify your needs for program development.

eg: Help and advice in establishing a suitable scientific program developed to meet the precise needs of the local/regional endocrine communities; Advice in selecting expert speakers in relation to the scientific program;

If you apply for Level 3 of support, please specify your needs for infrastructure support.

If you apply for Other type of support, please describe it.

Along with this form please send to education@isendo.org also:

- **Copy of your (draft) program**
- **CVs of main speakers**
- **A copy of the financial projection and breakdown of your event**

Do not hesitate to contact us at office@isendo.org if you have any questions regarding your application.